



MONTROSE INTERAGENCY ZONE TRAINING PLAN

Approved By:

Brandon Lewis

Brandon Lewis

BLM, SW Colorado Fire Management Unit
Fire Management Officer

Date

:

5/6/19

Approved By:

CorDell Taylor

CorDell Taylor

Grand Mesa, Uncompahgre and Gunnison NFs
Fire Management Officer

Date

:

5/6/17

Approved By:

Steve Heppner

Steve Heppner

Black Canyon of the Gunnison NP and
Curecanti NRA Unit Fire Management Officer

Date

:

3/27/2019

Approved By:

Steve Ellis

Steve Ellis

Colorado Division of Fire Prevention and
Control, Southwest District Chief

Date

:

03/22/2019



PURPOSE

This is the plan for implementing the mission and objectives as outlined in the Montrose Interagency Zone Training Committee Charter. This plan should describe the tasks that if completed will allow the training committee to provide Fire Managers and Line Officers a process to ensure agency personnel participating in wildfire suppression and prescribed fire meet safety training and skill base requirements.

OBJECTIVES

This section describes the specific actions the Committee will complete in order to meet the objectives of the Training Committee Charter. *Charter objectives are italicized.*

1. *Distribute needs analysis form, collect data, using data develop local annual training schedule, and report needs analysis data to Regional Training Representative.*

The MTC training needs analysis is completed using the needs analysis spreadsheet. Agency numbers must be collected and submitted annually by February 15th to the Regional Zone Training Representative who in turn must compile and submit all agency numbers annually by February 28.

2. *Prioritize nominations for local courses and coordinate priority nominees for regional/national trainings to the Regional Training Committee.*

Through the Google form created for local training courses each committee member will ensure their agency personnel have submitted their needs. Once all personnel have submitted needs committee will meet to coordinate, organize, and sponsor local training courses.

3. *As time and resources permit, sponsor and coordinate local trainings such as 100-200 level suppression courses ensuring Course Coordinator Guide is followed to meet NWCG standards.*

Funding for courses taught within the zone will be in kind.

4. *Ensure nomination process is followed by all red card holders by educating supervisors and/or updating IQCS/IQS managers/FMOs as needed.*



MEMBERSHIP

The committee consists of one Regional Zone Training Representative (RZTR)/ Committee Chair, one Committee co-Chair, and all other committee members are Agency Training Committee Representatives (ATCR).

CURRENT COMMITTEE MEMBERS

Name	Agency/Unit
Lori Veo	Regional Zone Training Representative
Ryan Thrush	NPS
Laura Megel	USFS
Luke Odom	DFPC, Uncompahgre River Region, Battalion Chief 42
Tanner Hutt	DFPC, Gunnison River Region, Battalion Chief 41
Mike Megel	BLM

The RZTR/Committee Chair will rotate to a new agency every two years.

* Committee Chair (Current RZTR) will finish out the 2019 year ensuring a smooth transition with the USFS ATCR.

** The co-chairperson will be the next person representing the agency in the table below.

BLM	2019**
USFS	2020*
NPS	2022
DFPC	2024

ROLES AND RESPONSIBILITIES

Regional Zone Training Representative:

- Serve as the MTC Zone representative to the Rocky Mountain Area Training Committee.
- Acts as a clearinghouse for RMCG Training Committee business and reports. Provides information on training opportunities, requirements, and standards to ATCR and Zone/Unit FMOs.
- Coordinates nominations for 300 – 600 level courses. Shares the MTC Zone Master Nomination sheet with ATCRs.
- Coordinates fire-training needs analysis information. The RZTR will distribute notices for the annual training needs analysis information for all fire training.



- The RZTR will maintain a mailing list that includes committee members, agency representatives and fire managers. The RZTR will distribute training information to this mailing list as it becomes available.

Training Committee Chairperson:

- Responsible for administrative action to ensure mission accomplishment. The MTC Zone Training Plan will be reviewed and edited, if necessary, to reflect changes in objectives, direction or policy.
- Facilitates training committee meetings and develop an agenda for spring and fall meetings.
- Distribute notes from meetings to the LMAC.
- Reports to LMAC Members on workings and recommendations of the committee.
- Coordinate with the Montrose Dispatch Center to maintain the MTC Zone Training Web site. MTC Zone local training information, including a course schedule can be found at: https://gacc.nifc.gov/rmcc/dispatch_centers/r2mtc/
- Assign task groups as needed

Agency Training Committee Representatives (ATCR):

- Representatives are responsible for representing and maintaining their agency interest, policies, and procedures.
- Coordinate all local fire-training courses to the standards specified in the Field Managers Course Guide.
- Submit agenda items, attend all training committee meetings and accomplish assigned work.
- Gather the data for their units or agency in the annual needs analysis spreadsheet and submit their agency needs analysis information to the RZTR by February 15.
- Committee members will keep FMOs informed of training opportunities, program developments, accomplishments and issues.



APPENDIX A

NOMINATION PROCESS

- **Local Courses**

1. Nominee completes Local NWCG Fire Course Interest Form requesting 100-200 level course needs will be available for Agency and Cooperators to complete. This will supplement the Needs Analysis and be utilized to determine what courses are needed in the Zone.

- NWCG Nomination forms for all **100 – 200 level courses** must be routed as follows:

1. Nominee completes the electronic NWCG training nomination form and submits it to their supervisor for approval.
2. Supervisor submits nomination to FS, West Zone, East Zone and North Zone FMO; BLM, Deputy FMO; NPS, Ryan Thrush (who submits to NPS FMO) or State/County Regional FMO.
3. FS, West Zone, East Zone and North Zone FMOs; BLM, Deputy FMO; NPS, Ryan Thrush (who submits to NPS FMO) or State/County Regional FMOs submit nomination forms to the ATCR for review and approval. After review, the ATCR will forward to the course coordinator for acceptance.

- NWCG nomination forms for **300 – 600 level courses** must be routed as follows:

1. Nominee gets supervisor approval to submit nominations.
2. Nominee gets approval from respective FS, West Zone, East Zone and North Zone FMO; BLM, Deputy FMO; NPS, Ryan Thrush (who will forward to NPS FMO) or State/County Regional FMO.
3. Nominee completes the Google form located at:
(<https://goo.gl/forms/WX4meJaQFV92KO2V2>).
4. The completed Google form is automatically sent to the nominee and the RZTR.
5. The RZTR will forward to the appropriate ATCR.
6. The ATCR will ensure course pre-requisites are met and notify RZTR if the pre-requisites are met or not met.
7. The RZTR will mark the Master MTC Zone Nominations Sheet with the response from the ATCR.



APPENDIX B

ROCKY MOUNTAIN COORDINATING GROUP TRAINING COMMITTEE

Submit by September 1, Annually

PROCESS/PROCEDURE FOR APPLYING TO DELIVER 300/400 LEVEL NWCG TRAINING CURRICULUM

National Wildfire Coordinating Group standards delegate 300/400 level course delivery responsibility to the Geographic Area Training Committees (reference the National Field Manager's Course Guide). The Geographic Area Training Committees are charged with assuring NWCG course and instructor standards are met along with interagency geographic area coordination.

In the Rocky Mountain Area, several of the 300 level sessions have been delegated to the field for presentation. The following 300 level NWCG courses have been delegated to the Rocky Mountain Area Training Zones for presentation:

S-300 Incident Commander, Multi-Resources
S-330 Task Force/Strike Team Leader
S-336 Wildland Fire Tactics
S-339 Division/Group Supervisor
S-390 Fire Behavior Calculations
ICS-300 Intermediate ICS; ICS for supervisors and Expanding Incidents
ICS-400 Advanced ICS: ICS for Supervisors and Expanding Incidents

A Rocky Mountain Area Training Zone desiring to conduct any of the 300-400 level NWCG courses that have not been delegated to the local level for presentation shall apply to the Rocky Mountain Area Coordinating Group, Training Committee to present the course in the following manner:

1. Local training unit representative will complete and submit a **Course Request for 300 and 400 Level NWCG Curriculum Form** to their Zone Representative.
2. The Zone Representative will ensure completeness and forward to the Rocky Mountain Area Training Committee (RMATWT) Chair for approval.
3. The Chair will forward the request to members of the RMATWT.
4. Members will review and respond to the RMATWT Chair with their decision.
5. The RMATWT Chair will forward decision to the respective Zone Representative.
6. The Zone Representative will forward response to the local unit requestor.
7. All approved requests will refer to the NWCG Course Coordinator's Guide in delivery of their training: <http://www.nwcg.gov/pms/training/PMS907.pdf>



Course Request for 300 and 400 level NWCG curriculum

This form must be submitted through your Rocky Mountain Area zone representative.

Course Name:

Course Dates:

Alternate Date:

Class Location:

Number of Student:

Course Open__ Closed__

Lead Instructor:

Instructor Qualifications:

Facility Location:

Audio/ Visual Yes__ No__

Will You Need Help from RMTC Yes__ No__

If Yes Explain:

Reason for putting on this class:

Zone:

Address:

Contact Name:

Phone:

Fax: